

Group Finance Officer

“Whether you want to get involved in caring, fundraising, awareness raising or campaigning, you won’t fail to be uplifted by this community. And you will soon find yourself making a difference, even if it’s just in small steps. Every step is pushing us towards better care and the ultimate goal, a cure.” David, volunteer

What’s involved?

- Bank, acknowledge and thank donations
- Keep records of income and expenditure
- Update the group about income and expenditure at meetings when required

This role will suit me if I:

- Have good numerical skills
- Able to record and maintain simple financial transactions
- Am able to explain financial information clearly
- Have reasonable computer skills and access to a computer

What’s in it for me?

- Become part of a friendly and dedicated team
- Make a positive impact to the lives of people affected by MND
- Get access to a range of learning opportunities



How flexible is the role?

Group Finance Officers will work for approximately 2-3 hours a week and attend on average 4 meetings a year.

What sort of training/induction will I receive before starting?

You’ll be inducted into the role and informed about the Association. As part of this, you will receive e-learning, face-to-face training and mentoring. The training programme will also include experiential and reflective learning.

What’s the next step?

Get further information by emailing volunteering@mndassociation.org or call us on 01604 611681
We encourage and welcome applications from all backgrounds and all communities