



# **MND ASSOCIATION HEALTHCARE PROJECT GRANTS**

## **Summary Application Guidelines**

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# **MND ASSOCIATION HEALTHCARE PROJECT GRANTS**

## **OBJECTIVES**

The MND Association supports research on Amyotrophic Lateral Sclerosis and related conditions, in all relevant disciplines. The objectives of the MND Association healthcare research programme are to fund research aimed at increasing treatment options and improving clinical/healthcare practice, to support not only people living with MND but also caregivers and families.

Researchers should be able to demonstrate that their proposed study will inform and expand the NICE Guideline *Motor Neurone Disease: Assessment and Management* through identifying knowledge gaps and/or generating a more robust evidence base, strengthening the case for statutory funding of high-quality MND care.

The Association only supports work carried out in conjunction with universities, hospitals and other established research institutions/organisations.

## **PROCEDURE**

Research proposals are considered in outline initially and a full application may be invited thereafter. Full applications are independently peer reviewed prior to consideration by the Association's Healthcare Research Advisory Panel (HRAP). The Panel's funding recommendations are then considered by the Board of Trustees of the MND Association. For further information on the Association's application review process, please see the MND Association's [Healthcare Research Governance](#) and [Supplementary Document](#)

### **Purpose of the Association's Project Grants**

The essential purpose of the grant is to support a single project, ie a piece of work designed to answer a single question or a small group of related questions. Such support will usually be of limited duration and applications of up to three years will be considered. Applications for less than two years should ideally include a named researcher with the relevant expertise, familiar with the institute and the methodologies to be used. The continuation of a grant within this period will be subject to annual review after the submission of a progress report, which is required at the completion of each year of the project.

***Applications for Project Grants for non-London Institutes should not exceed £80,000 per annum (and £240,000 in total) without the prior agreement of the MND Association***

***Applications for Project Grants for London Institutes should not exceed £85,000 per annum (and £255,000 in total) without the prior agreement of the MND Association***

### **Personal direction of the project**

The grant holder/s must be actively engaged in directing the project.

## COLLABORATORS

Where the viability of a project depends on collaboration / involvement with investigators not named as co-applicants, the exact role of the collaborator/s should be clearly stated within the summary application. Confirmation from each collaborator indicating their willingness to participate will be required with the full application.

## OVERSEAS APPLICANTS

Applications submitted by researchers based at institutions outside of the UK and Ireland **must** meet the following criteria:

- the project must be unique in concept or design (ie no similar research is being performed in the UK)
- the project must involve a significant collaborative component with a UK institute
- the research outcomes must be applicable to the UK healthcare environment

## Timing of applications

The deadline date for summary applications for the next round of grants is normally in early April and HRAP meets to consider *invited* full applications in following October. Successful applicants are notified in the November/December following Board of Trustees approval of grant support.

## SUMMARY APPLICATION

**Applicants need to make an initial approach, by completing an online summary application indicating:**

- the relevance to *classical* MND (i.e. ALS, PMA, PLS) or Kennedy's disease (SBMA). Other motor neuron conditions will only be considered if a direct benefit to MND research can be demonstrated.
- the aim/s of the work
- an outline of the proposed work plan
- how the study fits in with other work in the laboratory/institute
- approximate cost and time scale
- the potential clinical and/or translational relevance of the research

The online summary application form is located on the MND Association website in the 'for researchers' section and will be open from late March. There is also a link from the Association's home page. The *Project Grants Terms and Conditions*, *Research Strategy*, *Research Governance Overview* and the *Guide to Completing the Online Summary Application Form* are also available online. **It is essential to be familiar with the information provided in these important documents when applying for a grant.**

Prior to completing the form please read the important information below (this page will also appear as the first page of the form).

## DATA PROTECTION

All information provided will be entered into our grants management database and used solely for the purpose of the grants application process (please see [Healthcare Research Governance Overview](#) section 3). When a grant has been awarded contact details will also be added to the Association's contact database for the purpose of providing you with MND Association information only, eg deadline dates for grant rounds, symposium details, and any other relevant information. (There will be the opportunity to opt out of receiving these).

## COMPLETING THE FORM

To enable our records to be as accurate as possible, it is important to provide all relevant information requested as well as completing the mandatory fields, marked with an asterisk. Please read and use the [Guide to Completing the Online Summary Application Form](#) when filling in the form.

The form consists of ten pages, please work your way through these using the **previous** and **next** buttons (at the bottom of each page) to navigate through the form. **Any formatted text, diagrams or tables etc will need to be prepared offline and uploaded on the attachments page** (there is provision for two up-loads with a maximum of 10MB and 4 pages each). It is not possible to insert these documents direct into the form itself. If the applicant is an early career researcher, please submit a brief two page CV to [research.grants@mndassociation.org](mailto:research.grants@mndassociation.org). The CV should be either a word or PDF document, DO NOT upload this with your summary application. Further information will be provided as you complete the form by clicking on the '?' sign for help and information on individual questions.

The form consists of the following pages:

1) Applicant Details 2) Institute Details 3) Co-applicant Details 4) Collaboration Details 5) Project Details 6) Summary Details 7) Estimated Costs 8) Attachments (figures, tables, pictures and publications) 9) Declaration 10) Applicant Feedback Survey (optional)

The step prior to submission is to review the application (at the bottom of the feedback page) and make revisions if needed. Once submit is selected it will not be possible to edit the form further.

## AFTER SUBMISSION

An initial automatic acknowledgement, together with a copy of the form will be sent via email.

If you do not receive this email, please contact us at [research.grants@mndassociation.org](mailto:research.grants@mndassociation.org).

After consultation with the Healthcare Research Advisory Panel, the MND Association will normally respond within six weeks, to advise whether submission of a full application is appropriate or not. The closing date for full (formal) applications will be at least four weeks from the date of communication.

(These guidelines may be subject to change, please check before completing the Online Summary Application Form)