

# **Support Meeting Coordinator**

"Whether you want to get involved in caring, fundraising, awareness raising or campaigning, you won't fail to be uplifted by this community. And you will soon find yourself making a difference, even if it's just in small steps. Every step is pushing us towards better care and the ultimate goal, a cure." David, Volunteer

### What's involved?

- o Organise regular coffee mornings, afternoon teas, support meetings or drop-ins for people living with MND, their families and carers
- o Work with their local branch/group to arrange meeting dates
- o Secure and liaise with venues
- o Send invites, organise and serve refreshments
- o Ensure that all who attend the events feel welcome, included and have an enjoyable social experience

#### This role will suit me if I:

- o Am a good communicator
- o Have good organisational skills
- o Have warm and empathetic manner
- o Am a team player
- Am able to encourage people to come along and meet others



### What's in it for me?

- o Become part of a friendly and dedicated team
- o Make a positive impact to the lives of people affected by MND
- o Get access to a range of workshops and events

## What sort of training/induction will I receive before starting?

You'll be inducted into the role and informed about the Association. As part of this, you will receive e-learning, face-to-face training and mentoring. The training programme will also include experiential and reflective learning.

## What's the next step?

Get further information by emailing <u>volunteering@mndassociation.org</u> or call us on 01604 611681 We encourage and welcome applications from all backgrounds and all communities