

**HELP WITH RECRUITMENT** REQUEST FORM

We can help you find participants for your study looking into improving the lives of people living with MND and those affected by it, including their carers and family. Before we can advertise your study to the MND community, we need to understand the purpose of your study and what it involves.

To help you promote your study and recruit participants**, please fill out all four parts of this form** and return it to research@mndassociation.org, along with:

* a copy of ethical approval (with the exception of PPI studies)
* participant information sheet and consent form
* if a questionnaire/survey study, final version of the questions

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| 1. **CONTACT DETAILS**
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| Name (main point of contact) |  |
| Job title |  |
| Institution |  |
| Email address |  |
| Other researchers/collaborators |  |
| 1. **ABOUT YOUR STUDY**
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| Title |  |
| Study location |  |
| Funding body |  |
| Recruitment start date |  |
| Recruitment closing date |  |
| Summarise your study in plain English, including the background and purpose of the study. Please include any links to online information about the study. (Please aim for no more than 250 words) |
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| How will your study help people with MND now and/or in the future? |
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| What will taking part involve and what time commitments are required? (What will be expected of participants?) |
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| What considerations have you made in designing the research to ensure it is accessible for people with MND? (please include considerations around duration of participation, fatigue, mobility, speech loss) |
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| Is this study a PPI (patient and public involvement) activity? Yes/No |
| Will participants incur any costs (e.g. for travel) and will they be reimbursed (if so, how and what for)? |
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| How can participants take part or find out more information? (e.g. who to contact, link to questionnaire) |
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| 1. **PARTICIPANTS**
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| Who do you wish to recruit? (e.g. people with MND, family members, carers, healthcare professionals) |
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| Are there any specific criteria the participants should meet? |
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| How many participants are you looking to recruit? |
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| Are you looking for participants from specific regions? (if not, please specify if UK-wide/international etc.) |
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| 1. **FORMS OF ADVERTISING**
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| We offer the following forms of advertising, please indicate how you would like your study to be promotedto potential participants*. Please note that advertising through a specific channel is not guaranteed and is* *dependent on available resources.*  |
| [ ]  **Email to our** [**MND Research List**](https://www.mndassociation.org/research/get-involved-in-research/mnd-research-list) (~400 people with MND/carers who asked to be informed of research opportunities)[ ]  **MND Association website** ([Take part in MND research](https://www.mndassociation.org/research/get-involved-in-research/take-part-in-research)) *Please note this is only possible if the* *recruitment period is longer than 1 month.*[ ]  **MND Association** [**Forum**](http://forum.mndassociation.org/forum.php)(~200 views, Researchers will have to register and create an account to monitor and answer comments directly through the forum)[ ]  **Newsletter to researchers** (quarterly)[ ]  **Newsletter to healthcare professionals** (monthly)[ ]  **Newsletter to volunteers** (monthly)[ ]  **Newsletter on MND research to wider MND community** (monthly) |

Finally, we would be very interested in hearing about the outcomes of your study. Once your study is completed, please consider sending us a summary to share!