

Branch Chair

Role Profile

Across England, Wales and Northern Ireland, [Branches](#) offer direct support for people living with and affected by Motor Neurone Disease (‘MND’), every day.

A Branch Chair is a key volunteer leadership role within a local Branch, who links closely with both MND Association staff and other volunteers to drive impact through various local activities.

Tasks and activities

- Leadership – plan and co-ordinate key Branch activities and processes, including Branch committee meetings (virtual and/or face to face)
- Planning – engage with local communities to plan for Branch development
- Growth – in conjunction with staff, support with the recruitment, induction, development and recognition of volunteers, as well as with succession and sustainability planning
- Awareness – act as an ambassador for the MND Association
- Policies - adhere to the MND Association’s policies and procedures, including Safeguarding
- This role may require attending meetings and events. Expenses are covered per our policies.
- Time commitment is flexible and variable depending on local need and individual capacity

This role is recruited through Safer Recruitment processes, which means the process includes a structured interview and two references.

Successful applicants will complete a structured induction pathway, involving e-learning modules.

Volunteers receive ongoing local support from their allocated Community Support Coordinator (‘CSC’) who shall set up regular check-in and review sessions for ongoing support and development.

About our Branch Chairs

Across the MND Association, everything we do is underpinned by our Values.

We are **One Strong Team**

- We are leaders who champion our commitment to supporting people affected by MND
- We develop and maintain positive and supportive relationships with others
- We use great communication skills to lead volunteers and delegate tasks

We **think Big**

- We seek to strengthen our understanding of our Purpose to drive our local leadership forward
- Where possible, we engage openly in opportunities to develop, such as Leadership forums
- We use basic ICT skills to undertake tasks and communicate regularly - e.g. Zoom/MS Teams, email, Office 365

We are **Determined**

- We are prepared to learn about MND and its impact on people and their families
- We ensure that we take steps to ensure our own and others’ safety
- We understand the need for consent, confidentiality and the importance of data protection

We make **Every Day Count**

- We champion the [Vision and Purpose](#) of the MND Association
- We take an inclusive and open approach to engaging with others and solving problems together
- We are always respectful and kind