

Branch/ Group Committee Member

Role Profile

Across England, Wales and Northern Ireland, [Branches and Groups](#) offer direct support for people living with and affected by Motor Neurone Disease (‘MND’), every day.

General Committee Members support their Branch or Group by offering general guidance and input into key decisions, sometimes in a specialist area depending on the nature of the local makeup. They also act as ambassadors for the organisation, representing us locally as a friendly and visible presence.

The Committee Member activities may vary, as it is often a first step towards specialising in a specific role to provide expertise and input – from leadership, to managing finances or engagement, or something else.

Tasks and activities

- Attend and participate in committee meetings and events on behalf of the Branch or Group
- Assist relevant committee members with local communications and engagement activity
- Support local teams with the recruitment and onboarding of new volunteers locally
- Offer reflections, guidance and support for local discussions and decision-making processes
- Vote on local decisions where applicable following engagement with local communities
- Support in building local plans and activities generally and troubleshooting challenges
- Support actively with the Branch or Group succession planning and process implementation
- Promote the organisation’s mission and values within the local community
- Adhere to the MND Association’s policies and procedures, including Safeguarding
- Time commitment is flexible and variable depending on local need and individual capacity

This role is recruited through Safer Recruitment processes, which means it includes an interview and two references.

Successful applicants will complete a general induction and onboarding pathway.

Volunteers receive ongoing local support from their allocated Community Support Coordinator (‘CSC’).

About our Branch/Group Committee Members

Across the MND Association, everything we do is underpinned by our Values.

We are **One Strong Team**

- We use great communication skills to engage with our peers and communities
- We develop and maintain positive and supportive relationships with others
- We understand the responsibilities of volunteers and how to make decisions effectively

We **think Big**

- We are ready to enhance our understanding of MND to drive our approach to helping people
- We are confident and informed about how we can support people affected by MND
- We use our brilliant ICT skills to undertake tasks - e.g. Zoom/MS Teams, email, Office 365

We are **Determined**

- We are committed to learning about MND and its impact on people and their families
- We ensure that we take steps to ensure our own and others’ safety
- We understand the need for consent, confidentiality and the importance of data protection

We make **Every Day Count**

- We champion the [Vision and Purpose](#) of the MND Association
- We act with patience, kindness and empathy when communicating with others
- We are always respectful and kind